

# **EXECUTIVE COUNCIL OF IOWA**

## **AGENDA**

**MAY 9, 2011**

1. Introduction of Attendees
2. Approval of minutes of meeting held May 2, 2011
3. Personal Appearance –
  - A. Ed Holland, Department of Administrative Services, Human Resources Enterprise will be present to request approval of the following:
    - A. Approve the FY '12 health and dental premiums, including the State and Employee contribution levels which were negotiated with the State Police Officer's Council.  
TAB # 1
4. Approval of Out-of-State Travel
  - Other than Federal Funds – Travel Requests – Pages 1 – 6  
TAB # 2 Pages 1 – 2 (More Than Three Persons)  
TAB # 3 Page 3 (Registration)
  - Federal Funds – Travel Requests – Pages 7 – 14  
TAB # 4 Pages 10 – 11 (More Than Three Persons)  
TAB # 5 Pages 12 – 13 (More Than Three Persons)  
TAB # 6 Page 13 (Registration)
5. Out of State Travel Waivers
6. Iowa Code §7D.10 – Page 15  
TAB # 7
7. Outside Counsel – Page 15  
TAB # 8
8. Emergency Allocations – Pages 15 - 16
9. Payment of Cost Items – Page 16

## OTHER THAN FEDERAL FUNDS

1	Snethen, Bruce	Blind	Arlington, VA	Conference:
	Deputy Director		from Des Moines	2011 National Fiscal Management Conference
	<i>Prev Trips this year:</i>	1 <i>Staff Attending:</i>	1 <i>Depart:</i>	8/23/2011
	<i>Anticip Trips this year:</i>	1 <i>Mode:</i>	Airplane <i>Return:</i>	8/26/2011
1313346		Registration	\$0.00	State
		Airfare\Train	\$0.00	Federal
		Total	\$0.00	Other
			100%	Conference Start
		University of Missouri TACE Center		Conference End
				8/24/2011
				8/26/2011
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2	Chong, Curtis	Blind	Kansas City, MO	Conference:
	Program Administrator		from Des Moines	Technical Assistance and Continuing Education (TACE)
	<i>Prev Trips this year:</i>	1 <i>Staff Attending:</i>	5 <i>Depart:</i>	6/5/2011
	<i>Anticip Trips this year:</i>	2 <i>Mode:</i>	State Vehicle <i>Return:</i>	6/7/2011
1313352		Registration	\$0.00	State
		Airfare\Train	\$0.00	Federal
TAB # 2		Total	\$0.00	Other
			100%	Conference Start
		TACE Center		Conference End
				6/6/2011
				6/7/2011
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3	Criswell, Becky	Blind	Kansas City, MO	Conference:
	Supervisor		from Des Moines	Technical Assistance and Continuing Education (TACE)
	<i>Prev Trips this year:</i>	1 <i>Staff Attending:</i>	5 <i>Depart:</i>	6/5/2011
	<i>Anticip Trips this year:</i>	2 <i>Mode:</i>	State Vehicle <i>Return:</i>	6/7/2011
1313353		Registration	\$0.00	State
		Airfare\Train	\$0.00	Federal
TAB # 2		Total	\$0.00	Other
			100%	Conference Start
		TACE Center		Conference End
				6/6/2011
				6/7/2011
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4	Johnson, Megan	Blind	Kansas City, MO	Conference:
	Supervisor		from Des Moines	Technical Assistance and Continuing Education (TACE)
	<i>Prev Trips this year:</i>	0 <i>Staff Attending:</i>	5 <i>Depart:</i>	6/5/2011
	<i>Anticip Trips this year:</i>	1 <i>Mode:</i>	State Vehicle <i>Return:</i>	6/7/2011
1313349		Registration	\$0.00	State
		Airfare\Train	\$0.00	Federal
TAB # 2		Total	\$0.00	Other
			100%	Conference Start
		TACE Center		Conference End
				6/6/2011
				6/7/2011

5	Keninger, Karen Director	Blind		Kansas City, MO from Des Moines	Conference: Technical Assistance and Continuing Education (TACE)
	<i>Prev Trips this year:</i>	3	<i>Staff Attending:</i>	5	<i>Depart:</i> 6/5/2011
	<i>Anticip Trips this year:</i>	5	<i>Mode:</i>	State Vehicle	<i>Return:</i> 6/7/2011
	1313348		Registration	\$0.00	State
	TAB # 2		Airfare\Train	\$0.00	Federal
			Total	\$0.00	Other
			TACE Center	100%	Conference Start 6/6/2011 Conference End 6/7/2011
6	Snethen, Bruce Deputy Director	Blind		Kansas City, MO from Des Moines	Conference: Technical Assistance and Continuing Education (TACE)
	<i>Prev Trips this year:</i>	1	<i>Staff Attending:</i>	5	<i>Depart:</i> 6/5/2011
	<i>Anticip Trips this year:</i>	3	<i>Mode:</i>	State Vehicle	<i>Return:</i> 6/7/2011
	1313354		Registration	\$0.00	State
	TAB # 2		Airfare\Train	\$0.00	Federal
			Total	\$0.00	Other
			TACE Center	100%	Conference Start 6/6/2011 Conference End 6/7/2011
7	Baldwin, John R. Director	Corrections		Washington, DC from Des Moines	Conference: Panel Meeting of the Working with Behavioral Health in Corrections
	<i>Prev Trips this year:</i>	1	<i>Staff Attending:</i>	1	<i>Depart:</i> 5/23/2011
	<i>Anticip Trips this year:</i>	3	<i>Mode:</i>	Airplane	<i>Return:</i> 5/24/2011
	23805041101		Registration	\$0.00	State
			Airfare\Train	\$450.00	Federal
			Total	\$735.00	Other
			Council of State Governments	100%	Conference Start 5/23/2011 Conference End 5/24/2011
8	Glass, Jason Director	Education		Columbus, OH from Des Moines	Conference: Ohio Superintendents Conference
	<i>Prev Trips this year:</i>	0	<i>Staff Attending:</i>	1	<i>Depart:</i> 5/15/2011
	<i>Anticip Trips this year:</i>	0	<i>Mode:</i>	Airplane	<i>Return:</i> 5/16/2011
	28203247		Registration	\$0.00	State
			Airfare\Train	\$0.00	Federal
			Total	\$0.00	Other
			Sponsor	100%	Conference Start 5/16/2011 Conference End 5/16/2011

9	Dorenkamp, Marlene Consultant	Education	Washington, DC from Des Moines	Conference: 2011 EdFacts Meeting					
	Prev Trips this year:	2	Staff Attending:	1	Depart:	6/15/2011			
	Anticip Trips this year:	4	Mode:	Airplane	Return:	6/18/2011			
	28203220		Registration	\$0.00	State				
			Airfare\Train	\$0.00	Federal				
			Total	\$0.00	Other		100%	Conference Start	6/16/2011
			Coffee Consulting					Conference End	6/17/2011
10	Flynn, Chris Conservation Officer, Law Enforcement Bureau	Natural Resources	Bismarck, ND from Birmingham	Conference: Midwest Wildlife Investigator's Conference					
	Prev Trips this year:	0	Staff Attending:	1	Depart:	6/12/2011			
	Anticip Trips this year:	1	Mode:	State Vehicle	Return:	6/16/2011			
	5420504111		Registration	\$60.00	State				
			Airfare\Train	\$0.00	Federal				
			Total	\$453.00	Other		100%	Conference Start	6/13/2011
			Fish and Game Trust					Conference End	6/15/2011
11	McCollum, Phil Health Professions Investigator	Health	Arlington, TX from Des Moines	Conference: CSDC Technology and Application Conference (CTAC)					
	Prev Trips this year:	0	Staff Attending:	3	Depart:	6/11/2011			
	Anticip Trips this year:	1	Mode:	Airplane	Return:	6/16/2011			
	5883720		Registration	\$950.00	State				
	TAB # 3		Airfare\Train	\$450.00	Federal				
			Total	\$2,553.25	Other		100%	Conference Start	6/12/2011
			Retained Fees					Conference End	6/16/2011
12	Norby, Kim State HIT Coordinator	Health	Baltimore, MD from Des Moines	Conference: CMS HITECH Conference					
	Prev Trips this year:	1	Staff Attending:	1	Depart:	5/23/2011			
	Anticip Trips this year:	4	Mode:	Airplane	Return:	5/26/2011			
	5883749		Registration	\$0.00	State				
			Airfare\Train	\$500.00	Federal				
			Total	\$1,374.00	Other		100%	Conference Start	5/24/2011
			Reimbursement DHS					Conference End	5/26/2011

13	Inman, Lorinda	Health	Chicago, IL	Conference:				
	Executive Director		from Des Moines	2011 NCSBN NLC and Consumer Conference				
	Prev Trips this year:	9	Staff Attending:	2	Depart:	6/6/2011		
	Anticip Trips this year:	10	Mode:	Airplane	Return:	6/9/2011		
	5883746		Registration	\$250.00	State			
			Airfare\Train	\$450.00	Federal			
			Total	\$1,752.54	Other:	100%	Conference Start	6/7/2011
				Fee Supported			Conference End	6/9/2011
14	Bradley, Clyde	Health	Chicago, IL	Conference:				
	Board Member		from Clinton	2011 NCSBN NLC and Consumer Conference				
	Prev Trips this year:	0	Staff Attending:	2	Depart:	6/7/2011		
	Anticip Trips this year:	1	Mode:	Personal Vehicle	Return:	6/9/2011		
	5883747		Registration	\$250.00	State			
			Airfare\Train	\$0.00	Federal			
			Total	\$1,042.00	Other	100%	Conference Start	6/8/2011
				Fee Supported			Conference End	6/9/2011
15	Hunefeld, Randy	Public Safety	Austin, TX	Conference:				
	STEP Coordinator		from Des Moines	Strategic Highway Safety Plan Peer Exchange				
	Prev Trips this year:	0	Staff Attending:	1	Depart:	6/13/2011		
	Anticip Trips this year:	4	Mode:	Airplane	Return:	6/15/2011		
	61327		Registration	\$0.00	State			
			Airfare\Train	\$0.00	Federal			
			Total	\$0.00	Other	100%	Conference Start	6/14/2011
				NCHRP			Conference End	6/15/2011
16	Bardsley, Jason	Public Safety	Bellevue, NE	Conference:				
	Trooper		from Glenwood	Sovereign Citizen Movement & Extremist Cultural Training				
	Prev Trips this year:	0	Staff Attending:	3	Depart:	7/14/2011		
	Anticip Trips this year:	1	Mode:	State Vehicle	Return:	7/14/2011		
	45008		Registration	\$10.00	State	100%		
			Airfare\Train	\$0.00	Federal			
			Total	\$38.00	Other		Conference Start	7/14/2011
							Conference End	7/14/2011

17	Koso, Timothy	Public Safety	Bellevue, NE	Conference:				
	Trooper		from Glenwood	Sovereign Citizen Movement & Extremist Cultural Training				
	Prev Trips this year:	0	Staff Attending:	3	Depart:	7/14/2011		
	Anticip Trips this year:	1	Mode:	State Vehicle	Return:	7/14/2011		
	45010		Registration	\$10.00	State	100%		
			Airfare\Train	\$0.00	Federal			
			Total	\$38.00	Other		Conference Start	7/14/2011
							Conference End	7/14/2011
18	Salyers, Jonathan	Public Safety	Bellevue, NE	Conference:				
	Trooper		from Onawa	Sovereign Citizen Movement & Extremist Cultural Training				
	Prev Trips this year:	0	Staff Attending:	3	Depart:	7/14/2011		
	Anticip Trips this year:	1	Mode:	State Vehicle	Return:	7/14/2011		
	45009		Registration	\$10.00	State	100%		
			Airfare\Train	\$0.00	Federal			
			Total	\$38.00	Other		Conference Start	7/14/2011
							Conference End	7/14/2011
19	Jensen, Tina	Public Safety	Springfield, MO	Conference:				
	Criminal Intelligence Analyst 2		from Des Moines	Collaboration Through Information Sharing Workshop				
	Prev Trips this year:	0	Staff Attending:	2	Depart:	7/11/2011		
	Anticip Trips this year:	3	Mode:	State Vehicle	Return:	7/13/2011		
	595102299		Registration	\$0.00	State			
			Airfare\Train	\$0.00	Federal			
			Total	\$0.00	Other	100%	Conference Start	7/12/2011
			MOCIC				Conference End	7/13/2011
20	Salisbury, Tina	Public Safety	Springfield, MO	Conference:				
	Criminal Intelligence Analyst 2		from Des Moines	Collaboration Through Information Sharing Workshop				
	Prev Trips this year:	0	Staff Attending:	2	Depart:	7/11/2011		
	Anticip Trips this year:	3	Mode:	State Vehicle	Return:	7/13/2011		
	595102298		Registration	\$0.00	State			
			Airfare\Train	\$0.00	Federal			
			Total	\$0.00	Other	100%	Conference Start	7/12/2011
			MOCIC				Conference End	7/13/2011

21	Battles, Bret	Iowa Veterans Affairs	Baltimore, MD	Conference:
	Audiologist		from Marshalltown	Bernafon Channel Free Solutions for Every Fitting
	<i>Prev Trips this year:</i>	1 <i>Staff Attending:</i>	1	<i>Depart:</i> 6/2/2011
	<i>Anticip Trips this year:</i>	3 <i>Mode:</i>	Airplane	<i>Return:</i> 6/3/2011
15311		<i>Registration</i>	\$0.00	<i>State</i>
		<i>Airfare\Train</i>	\$400.00	<i>Federal</i>
		<i>Total</i>	\$630.00	<i>Other</i> 100% <i>Conference Start</i> 6/2/2011
		<b>Sponsor</b>		<i>Conference End</i> 6/3/2011
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22	Battles, Bret	Iowa Veterans Affairs	New Orleans, LA	Conference:
	Audiologist		from Marshalltown	ReSound National Training Seminar
	<i>Prev Trips this year:</i>	2 <i>Staff Attending:</i>	1	<i>Depart:</i> 6/22/2011
	<i>Anticip Trips this year:</i>	3 <i>Mode:</i>	Airplane	<i>Return:</i> 6/24/2011
17311		<i>Registration</i>	\$0.00	<i>State</i>
		<i>Airfare\Train</i>	\$600.00	<i>Federal</i>
		<i>Total</i>	\$1,316.00	<i>Other</i> 100% <i>Conference Start</i> 6/22/2011
		<b>Sponsor</b>		<i>Conference End</i> 6/24/2011

## FEDERAL FUNDS

23	Keninger, Karen	Blind	St. Paul, MN	Conference:			
	Director		from Des Moines	Council of State Administrators of Vocational Rehabilitation Executive Committee Summer Conference			
	Prev Trips this year:	2	Staff Attending:	1	Depart:	7/17/2011	
	Anticip Trips this year:	4	Mode:	Other	Return:	7/19/2011	
	1313347		Registration	\$0.00	State	21%	
			Airfare\Train	\$120.00	Federal	79%	
			Total	\$620.00	Other		Conference Start 7/18/2011 Conference End 7/19/2011
24	Colwell Reedy, Amelia	Education	Atlanta, GA	Conference:			
	Contract Consultant		from Des Moines	National Youth Leadership Council			
	Prev Trips this year:	0	Staff Attending:	1	Depart:	4/5/2011	
	Anticip Trips this year:	1	Mode:	Airplane	Return:	4/10/2011	
	28203241		Registration	\$0.00	State		
			Airfare\Train	\$375.00	Federal	100%	
			Total	\$1,358.28	Other		Conference Start 4/6/2011 Conference End 4/9/2011
AFTER THE FACT							
25	Boyd, Janet	Education	Atlanta, GA	Conference:			
	Consultant		from Des Moines	2011 National Charter Schools Conference			
	Prev Trips this year:	1	Staff Attending:	2	Depart:	6/20/2011	
	Anticip Trips this year:	2	Mode:	Airplane	Return:	6/23/2011	
	28203236		Registration	\$575.00	State		
			Airfare\Train	\$430.00	Federal	100%	
			Total	\$1,717.00	Other		Conference Start 6/20/2011 Conference End 6/23/2011
26	Hoover, Del	Education	Atlanta, GA	Conference:			
	Deputy Administrator		from Des Moines	National Charter Schools Conference 02011			
	Prev Trips this year:	2	Staff Attending:	2	Depart:	6/20/2011	
	Anticip Trips this year:	3	Mode:	Airplane	Return:	6/23/2011	
	28203235		Registration	\$575.00	State		
			Airfare\Train	\$430.00	Federal	100%	
			Total	\$1,717.00	Other		Conference Start 6/20/2011 Conference End 6/23/2011



27	Neessen, Eric	Education	Indianapolis, IN	Conference:
	Consultant		from Des Moines	National Association of School Psychologists
	<i>Prev Trips this year:</i>	<b>1</b> <i>Staff Attending:</i>	<b>1</b> <i>Depart:</i>	<b>7/11/2011</b>
	<i>Anticip Trips this year:</i>	<b>3</b> <i>Mode:</i> <b>Personal Vehicle</b>	<i>Return:</i>	<b>7/17/2011</b>
	<b>28203244</b>	<i>Registration</i>	<b>\$519.00</b>	<i>State</i>
		<i>Airfare\Train</i>	<b>\$0.00</b>	<i>Federal</i> <b>100%</b>
		<i>Total</i>	<b>\$1,379.34</b>	<i>Other</i>
				<i>Conference Start</i> <b>7/11/2011</b>
				<i>Conference End</i> <b>7/13/2011</b>
28	Farver, Kent	Education	Kansas City, MO	Conference:
	Education Consultant (Finance)		from Des Moines	Smart Fiscal Management for Adult Education State Directors
	<i>Prev Trips this year:</i>	<b>0</b> <i>Staff Attending:</i>	<b>3</b> <i>Depart:</i>	<b>6/13/2011</b>
	<i>Anticip Trips this year:</i>	<b>2</b> <i>Mode:</i> <b>Personal Vehicle</b>	<i>Return:</i>	<b>6/16/2011</b>
	<b>28203226</b>	<i>Registration</i>	<b>\$200.00</b>	<i>State</i>
		<i>Airfare\Train</i>	<b>\$0.00</b>	<i>Federal</i> <b>100%</b>
		<i>Total</i>	<b>\$843.78</b>	<i>Other</i>
				<i>Conference Start</i> <b>6/14/2011</b>
				<i>Conference End</i> <b>6/16/2011</b>
29	Grossman, Helene	Education	Kansas City, MO	Conference:
	Education Consultant		from Des Moines	Smart Fiscal Management for Adult Education State Directors
	<i>Prev Trips this year:</i>	<b>0</b> <i>Staff Attending:</i>	<b>3</b> <i>Depart:</i>	<b>6/13/2011</b>
	<i>Anticip Trips this year:</i>	<b>2</b> <i>Mode:</i> <b>Personal Vehicle</b>	<i>Return:</i>	<b>6/16/2011</b>
	<b>28203227</b>	<i>Registration</i>	<b>\$200.00</b>	<i>State</i>
		<i>Airfare\Train</i>	<b>\$0.00</b>	<i>Federal</i> <b>100%</b>
		<i>Total</i>	<b>\$647.46</b>	<i>Other</i>
				<i>Conference Start</i> <b>6/14/2011</b>
				<i>Conference End</i> <b>6/16/2011</b>
30	Hunt, Colleen	Education	Kansas City, MO	Conference:
	Bureau Chief		from Des Moines	Smart Fiscal Management for Adult Education State Directors
	<i>Prev Trips this year:</i>	<b>3</b> <i>Staff Attending:</i>	<b>3</b> <i>Depart:</i>	<b>6/13/2011</b>
	<i>Anticip Trips this year:</i>	<b>1</b> <i>Mode:</i> <b>Personal Vehicle</b>	<i>Return:</i>	<b>6/16/2011</b>
	<b>28203229</b>	<i>Registration</i>	<b>\$200.00</b>	<i>State</i>
		<i>Airfare\Train</i>	<b>\$0.00</b>	<i>Federal</i> <b>100%</b>
		<i>Total</i>	<b>\$647.46</b>	<i>Other</i>
				<i>Conference Start</i> <b>6/14/2011</b>
				<i>Conference End</i> <b>6/16/2011</b>

31	Coulter, Matthew Chief Financial Officer	Vocational Rehabilitation	Kansas City, MO from Des Moines	Conference: Region VII State Directors Meeting
	<i>Prev Trips this year:</i>	<b>1</b> <i>Staff Attending:</i>	<b>2</b>	<i>Depart:</i> <b>6/6/2011</b>
	<i>Anticip Trips this year:</i>	<b>4</b> <i>Mode:</i>	<b>State Vehicle</b>	<i>Return:</i> <b>6/7/2011</b>
98731		<i>Registration</i>	<b>\$0.00</b>	<i>State</i>
		<i>Airfare\Train</i>	<b>\$0.00</b>	<i>Federal</i> <b>100%</b>
		<i>Total</i>	<b>\$0.00</b>	<i>Other</i>
				<i>Conference Start</i> <b>6/6/2011</b>
				<i>Conference End</i> <b>6/7/2011</b>
32	Mitchell, David Administrator	Vocational Rehabilitation	Kansas City, MO from Des Moines	Conference: Region VII State Directors Meeting
	<i>Prev Trips this year:</i>	<b>0</b> <i>Staff Attending:</i>	<b>2</b>	<i>Depart:</i> <b>6/6/2011</b>
	<i>Anticip Trips this year:</i>	<b>4</b> <i>Mode:</i>	<b>State Vehicle</b>	<i>Return:</i> <b>6/7/2011</b>
98732		<i>Registration</i>	<b>\$0.00</b>	<i>State</i>
		<i>Airfare\Train</i>	<b>\$0.00</b>	<i>Federal</i> <b>100%</b>
		<i>Total</i>	<b>\$0.00</b>	<i>Other</i>
				<i>Conference Start</i> <b>6/6/2011</b>
				<i>Conference End</i> <b>6/7/2011</b>
33	Allison, Ruth Ex. Officer 3	Vocational Rehabilitation	Minneapolis, MN from Des Moines	Conference: Project Search Fifth International Conference
	<i>Prev Trips this year:</i>	<b>1</b> <i>Staff Attending:</i>	<b>1</b>	<i>Depart:</i> <b>7/11/2011</b>
	<i>Anticip Trips this year:</i>	<b>2</b> <i>Mode:</i>	<b>Personal Vehicle</b>	<i>Return:</i> <b>7/15/2011</b>
98736		<i>Registration</i>	<b>\$175.00</b>	<i>State</i> <b>10%</b>
		<i>Airfare\Train</i>	<b>\$0.00</b>	<i>Federal</i> <b>90%</b>
		<i>Total</i>	<b>\$1,155.00</b>	<i>Other</i>
				<i>Conference Start</i> <b>7/12/2011</b>
				<i>Conference End</i> <b>7/15/2011</b>
34	McLaren, Liz Bureau Chief	Vocational Rehabilitation	Sacramento, CA from Des Moines	Conference: Disability Hearing Officer Training for Administrators and Managers
	<i>Prev Trips this year:</i>	<b>0</b> <i>Staff Attending:</i>	<b>1</b>	<i>Depart:</i> <b>5/23/2011</b>
	<i>Anticip Trips this year:</i>	<b>4</b> <i>Mode:</i>	<b>Airplane</b>	<i>Return:</i> <b>5/27/2011</b>
28298739		<i>Registration</i>	<b>\$0.00</b>	<i>State</i>
		<i>Airfare\Train</i>	<b>\$760.80</b>	<i>Federal</i> <b>100%</b>
		<i>Total</i>	<b>\$1,528.80</b>	<i>Other</i>
				<i>Conference Start</i> <b>5/24/2011</b>
				<i>Conference End</i> <b>5/26/2011</b>

35	Michael, Stephen L.  Executive Officer	Human Rights	Washington, DC  from Des Moines	Conference:  Children's Cabinet Network's National Symposium				
	Prev Trips this year:	0	Staff Attending:	1	Depart:	6/7/2011		
	Anticip Trips this year:	1	Mode:	Airplane	Return:	6/9/2011		
	37960811		Registration	\$0.00	State			
			Airfare\Train	\$480.00	Federal	100%		
			Total	\$1,125.00	Other		Conference Start	6/8/2011
							Conference End	6/9/2011
36	Armstrong, Theresa  Bureau Chief	Human Services	Austin, TX  from Des Moines	Conference:  SAMHSA 2011 Health Information Technology Regional Forum				
	Prev Trips this year:	0	Staff Attending:	1	Depart:	6/15/2011		
	Anticip Trips this year:	2	Mode:	Airplane	Return:	6/17/2011		
	4010505110		Registration	\$0.00	State			
			Airfare\Train	\$400.00	Federal	100%		
			Total	\$1,137.50	Other		Conference Start	6/16/2011
							Conference End	6/17/2011
37	Flores, Becky  Executive Officer I	Human Services	Washington, DC  from Des Moines	Conference:  SAMHSA National Block Grant Conference				
	Prev Trips this year:	0	Staff Attending:	4	Depart:	6/28/2011		
	Anticip Trips this year:	12	Mode:	Airplane	Return:	7/2/2011		
	4010505111		Registration	\$0.00	State			
	TAB # 4		Airfare\Train	\$500.00	Federal	100%		
			Total	\$1,823.50	Other		Conference Start	6/29/2011
							Conference End	7/1/2011
38	Wilson, Robyn  Program Planner III	Human Services	Washington, DC  from Ocheyedan	Conference:  Data Infrastructure Grantees National Conference Mental Health Block Grantees National Conference				
	Prev Trips this year:	1	Staff Attending:	4	Depart:	6/28/2011		
	Anticip Trips this year:	2	Mode:	Airplane	Return:	7/2/2011		
	4010505112		Registration	\$0.00	State			
	TAB # 4		Airfare\Train	\$500.00	Federal	100%		
			Total	\$1,823.50	Other		Conference Start	6/29/2011
							Conference End	7/1/2011

39	Armstrong, Theresa Bureau Chief	Human Services	Washington, DC from Des Moines	Conference: SAMHSA National Block Grant Conference
	<i>Prev Trips this year:</i>	<b>1</b> <i>Staff Attending:</i>	<b>4</b>	<i>Depart:</i> <b>6/29/2011</b>
	<i>Anticip Trips this year:</i>	<b>2</b> <i>Mode:</i>	<b>Airplane</b>	<i>Return:</i> <b>7/2/2011</b>
	<b>4010505114</b>	<i>Registration</i>	<b>\$0.00</b>	<i>State</i>
	<b>TAB # 4</b>	<i>Airfare\Train</i>	<b>\$500.00</b>	<i>Federal</i> <b>100%</b>
		<i>Total</i>	<b>\$1,501.50</b>	<i>Other</i>
				<i>Conference Start</i> <b>6/29/2011</b>
				<i>Conference End</i> <b>7/1/2011</b>
40	Larkin, Laura Program Planner III	Human Services	Washington, DC from Des Moines	Conference: SAMHSA National Block Grant Conference
	<i>Prev Trips this year:</i>	<b>0</b> <i>Staff Attending:</i>	<b>4</b>	<i>Depart:</i> <b>6/29/2011</b>
	<i>Anticip Trips this year:</i>	<b>1</b> <i>Mode:</i>	<b>Airplane</b>	<i>Return:</i> <b>7/2/2011</b>
	<b>4010505113</b>	<i>Registration</i>	<b>\$0.00</b>	<i>State</i>
	<b>TAB # 4</b>	<i>Airfare\Train</i>	<b>\$500.00</b>	<i>Federal</i> <b>100%</b>
		<i>Total</i>	<b>\$1,501.50</b>	<i>Other</i>
				<i>Conference Start</i> <b>6/29/2011</b>
				<i>Conference End</i> <b>7/1/2011</b>
41	Bond, Stefanie Bond Information Officer	Emergency Management	Atlanta,GA/Anniston,AL from Des Moines	Conference: B797-External Affairs and Strategic Communications in Emergency Management
	<i>Prev Trips this year:</i>	<b>0</b> <i>Staff Attending:</i>	<b>1</b>	<i>Depart:</i> <b>6/13/2011</b>
	<i>Anticip Trips this year:</i>	<b>3</b> <i>Mode:</i>	<b>Airplane</b>	<i>Return:</i> <b>6/16/2011</b>
	<b>583001383</b>	<i>Registration</i>	<b>\$0.00</b>	<i>State</i>
		<i>Airfare\Train</i>	<b>\$400.00</b>	<i>Federal</i> <b>100%</b>
		<i>Total</i>	<b>\$640.00</b>	<i>Other</i>
				<i>Conference Start</i> <b>6/14/2011</b>
				<i>Conference End</i> <b>6/15/2011</b>
42	Chen, Yuxiang (Angela) Bureau Chief	Emergency Management	San Francisco, CA from Des Moines	Conference: 2011 National UASI and Homeland Security Conference
	<i>Prev Trips this year:</i>	<b>0</b> <i>Staff Attending:</i>	<b>2</b>	<i>Depart:</i> <b>6/19/2011</b>
	<i>Anticip Trips this year:</i>	<b>2</b> <i>Mode:</i>	<b>Airplane</b>	<i>Return:</i> <b>6/24/2011</b>
	<b>583001384</b>	<i>Registration</i>	<b>\$425.00</b>	<i>State</i>
		<i>Airfare\Train</i>	<b>\$580.00</b>	<i>Federal</i> <b>100%</b>
		<i>Total</i>	<b>\$2,240.00</b>	<i>Other</i>
				<i>Conference Start</i> <b>6/20/2011</b>
				<i>Conference End</i> <b>6/23/2011</b>

43	Wessel, Lynda	Emergency Management	San Francisco, CA	Conference:
	Executive Officer 2		from Des Moines	2011 National UASI and Homeland Security Conference
	<i>Prev Trips this year:</i>	0 <i>Staff Attending:</i>	2	<i>Depart:</i> 6/19/2011
	<i>Anticip Trips this year:</i>	1 <i>Mode:</i>	Airplane	<i>Return:</i> 6/24/2011
	583001385	<i>Registration</i>	\$425.00	<i>State</i>
		<i>Airfare\Train</i>	\$580.00	<i>Federal</i> 100%
		<i>Total</i>	\$2,240.00	<i>Other</i>
				<i>Conference Start</i> 6/20/2011
				<i>Conference End</i> 6/23/2011
44	Haney, Denny	Health	San Diego, CA	Conference:
	Community Health Consultant		from Des Moines	6th Biennial Childhood Obesity Conference/DNPAO Sustainability Training for State Grantees
	<i>Prev Trips this year:</i>	1 <i>Staff Attending:</i>	4	<i>Depart:</i> 6/27/2011
	<i>Anticip Trips this year:</i>	2 <i>Mode:</i>	Airplane	<i>Return:</i> 7/1/2011
	5883739	<i>Registration</i>	\$350.00	<i>State</i>
	TAB # 5	<i>Airfare\Train</i>	\$564.80	<i>Federal</i> 100%
		<i>Total</i>	\$1,712.64	<i>Other</i>
				<i>Conference Start</i> 6/28/2011
				<i>Conference End</i> 6/30/2011
45	Liechti, Amy	Health	San Diego, CA	Conference:
	Community Health Consultant		from Des Moines	6th Biennial Childhood Obesity Conference/DNPAO Sustainability Training for State Grantees
	<i>Prev Trips this year:</i>	0 <i>Staff Attending:</i>	4	<i>Depart:</i> 6/27/2011
	<i>Anticip Trips this year:</i>	1 <i>Mode:</i>	Airplane	<i>Return:</i> 7/1/2011
	5883742	<i>Registration</i>	\$350.00	<i>State</i>
	TAB # 5	<i>Airfare\Train</i>	\$564.80	<i>Federal</i> 100%
		<i>Total</i>	\$1,712.64	<i>Other</i>
				<i>Conference Start</i> 6/28/2011
				<i>Conference End</i> 6/30/2011
46	Taylor Watts, Sarah	Health	San Diego, CA	Conference:
	Community Health Consultant		from Des Moines	6th Biennial Childhood Obesity Conference/DNPAO Sustainability Training for State Grantees
	<i>Prev Trips this year:</i>	1 <i>Staff Attending:</i>	4	<i>Depart:</i> 6/27/2011
	<i>Anticip Trips this year:</i>	2 <i>Mode:</i>	Airplane	<i>Return:</i> 7/1/2011
	5883740	<i>Registration</i>	\$350.00	<i>State</i>
	TAB # 5	<i>Airfare\Train</i>	\$564.80	<i>Federal</i> 100%
		<i>Total</i>	\$1,712.64	<i>Other</i>
				<i>Conference Start</i> 6/28/2011
				<i>Conference End</i> 6/30/2011

47	Voss, Carol	Health	San Diego, CA	Conference:
	Nutrition		from Des Moines	6th Biennial Childhood Obesity Conference/DNPAO Sustainability Training for State Grantees
	Coordinator/Community			
	Prev Trips this year:	2 Staff Attending:	4	Depart: 6/27/2011
	Anticip Trips this year:	3 Mode:	Airplane	Return: 7/1/2011
	5883741	Registration	\$350.00	State
	TAB # 5	Airfare\Train	\$564.80	Federal 100%
		Total	\$1,712.64	Other
				Conference Start 6/28/2011
				Conference End 6/30/2011
48	McVey, Mike	Public Safety	Las Vegas, NV	Conference:
	Special Agent		from Cedar Rapids	ICAC Technical Training and Assistance: Undercover Chat Class
	Prev Trips this year:	2 Staff Attending:	1	Depart: 9/11/2011
	Anticip Trips this year:	6 Mode:	Airplane	Return: 9/17/2011
	595214146	Registration	\$0.00	State
		Airfare\Train	\$750.00	Federal 100%
		Total	\$2,230.00	Other
				Conference Start 9/12/2011
				Conference End 9/16/2011
49	Roberts, Nicole	Public Safety	Lincoln, NE	Conference:
	Criminal Intelligence		from Des Moines	LINCOLN Administrator Trainer Class
	Analyst II			
	Prev Trips this year:	0 Staff Attending:	1	Depart: 5/16/2011
	Anticip Trips this year:	4 Mode:	State Vehicle	Return: 5/19/2011
	595102297	Registration	\$995.00	State
	TAB # 6	Airfare\Train	\$0.00	Federal 100%
		Total	\$1,407.00	Other
				Conference Start 5/17/2011
				Conference End 5/19/2011
50	Bolten, Richard T.	Public Safety	Minneapolis, MN	Conference:
	Construction Design		from Des Moines	HUD/COSAA Mid-Western Region State Administrative Agencies Meeting
	Engineer Senior			
	Prev Trips this year:	0 Staff Attending:	1	Depart: 6/30/2011
	Anticip Trips this year:	1 Mode:	Personal Vehicle	Return: 6/23/2011
	5951194038	Registration	\$0.00	State
		Airfare\Train	\$0.00	Federal 100%
		Total	\$0.00	Other
				Conference Start 6/21/2011
				Conference End 6/22/2011

51	Ponsetto, Steve	Public Safety	Salt Lake City, UT	Conference:
	Special Agent in Charge/Executive Officer		from Des Moines	CyberCrime and Forensic Sciences Executive Policy Forum - National Governor's Association (NGA)
	Prev Trips this year: 1	Staff Attending: 1	Depart: 6/8/2011	
	Anticip Trips this year: 3	Mode: Airplane	Return: 6/10/2011	
595060811		Registration \$0.00	State	
		Airfare\Train \$0.00	Federal 100%	
		Total \$350.00	Other	Conference Start 6/9/2011
				Conference End 6/10/2011
<hr/>				
52	Northway, Kerry	Public Safety	Tampa, FL	Conference:
	Special Agent Supervisor (SAS)		from Des Moines	26th Annual National Technical Investigators' Association (NATIA) Training Conference
	Prev Trips this year: 4	Staff Attending: 2	Depart: 7/15/2011	
	Anticip Trips this year: 7	Mode: Airplane	Return: 7/23/2011	
595102295		Registration \$450.00	State	
		Airfare\Train \$450.00	Federal 10%	
		Total \$2,560.00	Other 90%	Conference Start 7/16/2011
		NATIA		Conference End 7/22/2011
<hr/>				
53	Mackaman, Craig	Public Safety	Tampa, FL	Conference:
	Special Agent		from Des Moines	26th Annual National Technical Investigators' Association (NATIA) Training Conference
	Prev Trips this year: 4	Staff Attending: 2	Depart: 7/16/2011	
	Anticip Trips this year: 7	Mode: Airplane	Return: 7/23/2011	
595102296		Registration \$450.00	State	
		Airfare\Train \$450.00	Federal 100%	
		Total \$2,415.00	Other	Conference Start 7/16/2011
				Conference End 7/22/2011

5. **Out of State Travel Waivers**

6. **Iowa Code §7D.10**

Attorney General's office request retention of Mr. Kerry Bolt as an expert witness in the criminal and civil cases with regard to the Iowa Film Office. Payment for Expenses will be Under Iowa Code §7D.10.

**TAB # 7**

7. **Outside Counsel**

A. The Department of Justice, Attorney General's office requests retention of outside counsel pursuant to Iowa Code section 13.3(1) Michele Dougherty v. Iowa State University, State of Iowa and Second Injury Fund a worker's compensation case filed by a state employee.

Firm: Patterson Law Firm, L.L.P.  
Attorney: Ryan Clark  
505 5<sup>th</sup> Avenue, Suite 729  
Des Moines, IA 50309-2390  
Rate: \$80.00 per hour

**TAB # 8**

8. **Emergency Allocations**

A. Department of Corrections, ICIW Mitchellville is requesting an emergency allocation and payment in the amount of \$10,489.53. On August 9, 2010 flooding damaged the Utility Tunnel at ICIW, Mitchellville. Request is cover repair costs.

The State Auditor's Office has reviewed this request and recommends allocation and reimbursement in the amount requested.

B. Department of Corrections, Clarinda Correctional Facility is requesting an emergency allocation and payment in the amount of \$15,693.10. On April 8th or 9th, 2011 a lightning strike damaged the generator at the facility. Request is to cover repair costs.

The State Auditor's Office has reviewed this request and recommends allocation in the amount of **\$7,391.10** subject to audit of actual invoices, disallowing \$8,302.00 for a product upgrade on two switches that were not damaged by the lightning strike.



- C. Department of Public Safety, Iowa State Patrol is requesting an emergency allocation in the amount of \$4,094.60. On March 22, 2011 hail damaged State Patrol Vehicles #256, #160 and #360 at Districts 2, 3, and 11. Request is for repair costs.

The State Auditor's Office has reviewed this request and recommends allocation, subject to an audit of actual invoices in the amount of \$3,976.20, disallowing \$118.93 in sales taxes included on original request and also correct amount of invoice estimated actually submitted.

**9. Payment of Cost Items**

- A. Simmons Perrine Moyer Bergman PLC.....\$23,791.33  
115 Third Street SE, Suite 1200  
Cedar Rapids, IA 52402  
Tobacco Settlement Authority

Julie Pottorff, Deputy Attorney General, has reviewed invoice and recommends payment. Payment will be made from the funds of the Tobacco Settlement Authority.

- B. Coppola, McConville, Coppola, Hockenberg & Scalise, P.C.....\$14,438.00  
2100 Westown Parkway, Suite 210  
West Des Moines, IA 50265-1539  
Campaign Contributions from Fort Dodge Gambling Interests to Governor Culver

Julie Pottorff, Deputy Attorney General, has reviewed these invoices and recommends payment.

2011 MAY -4 AM 8:54

DAS

TAB # 1

May 9, 2011

**MEMORANDUM**

TO: The Honorable Terry E. Branstad, Governor  
The Honorable Matt Schultz, Secretary of State  
The Honorable David A. Vaut, Auditor of State  
The Honorable Michael L. Fitzgerald, Treasurer of State  
The Honorable William H. Northey, Secretary of Agriculture & Land Stewardship

FR: Ed Holland, Division Administrator  
Department of Administrative Services - HRE

**RE: Annual State Police Officers Council Renewal**

Enclosed please find a summary of the FY 2012 health and dental insurance renewal document for the State Police Officers Council (SPOC) insurance program. The insurance premium rates will become effective July 1, 2011.

The Department of Administrative Services, SPOC and the Department of Management have worked together with Wellmark to reduce health insurance cost increases. SPOC has bargained positive plan changes in the past and overall has members who make wise healthcare decisions. SPOC's experience over the last rating period has resulted in a less than three percent renewal increase for the upcoming year (2.7%). The Delta Dental increase for SPOC in FY 2012 will be 7.2 percent.

Healthcare costs are projected to increase in the coming years. However, we will continue our efforts to manage these costs. DAS-HRE has made a number of changes in our approach to this program including carrying out a competitive bid process this last year. We have improved staff knowledge and increased educational efforts. Further, working cooperatively with our benefits consultant we have strengthened our negotiating position with Wellmark. Our biggest challenge continues to be to help our employees be better consumers of health insurance products and services. They can be one of the most effective tools in our cost containment efforts.

The Insurance Committee approved DAS bringing these rates to the Executive Council May 3, 2011.

***Requested Action:***

- Approve the FY '12 health and dental premiums, including the State and Employee contribution levels which were negotiated with the State Police Officer's Council.

**Note:** No Deloitte Consulting comments have been provided. Given the nominal increases the State received for this renewal period no report was requested. The renewals were reviewed for appropriateness by Deloitte.

# **FY '12 SPOC Health & Dental Insurance Renewal**

**Department of Administrative Services**

**Human Resources Enterprise**

## Wellmark Premium Rates

SPOC HEALTH INSURANCE RATES							
Wellmark	FY '11			Percent Inc/(Dec)	FY '12		
	Total Premium	State Share	Employee Share		Total Premium	State Share	Employee Share
Alliance (S)	\$401.69	\$401.69	\$0.00	2.7%	\$412.54	\$412.54	\$0.00
Select (F)	\$1,004.10	\$828.20	\$175.90	2.7%	\$1,031.23	\$876.55	\$154.68

## Delta Dental Premium Rates

SPOC DENTAL INSURANCE RATES							
Delta Dental	FY '11			Percent Inc/(Dec)	FY '12		
	Total Premium	State Share	Employee Share		Total Premium	State Share	Employee Share
(S)	\$27.71	\$27.71	\$0.00	7.2%	\$29.69	\$29.69	\$0.00
(F)	\$69.66	\$53.46	\$16.20	7.2%	\$74.65	\$58.23	\$16.42

## FY 2012 Health & Dental Recommendations (Action to Be Taken)

Approve the health and dental premiums, including the State and Employee contribution levels which were negotiated with the State Police Officer's Council (SPOC).

# Estimated Actual Insurance Funding

## Annual Totals for Active Employees

Increase/Decrease in State contribution = 3.9% Increase  
 Increase/Decrease in Employee contribution = 12.8% Decrease  
 Increase/Decrease in total group insurance cost = 1.3% Increase

	FY 2011			FY 2012		
	State Contribution	Employee Contribution	Total Premium	State Contribution	Employee Contribution	Total Premium
Wellmark	\$5,573,333	\$981,522	\$6,554,855	\$5,778,474	\$844,577	\$6,623,051
Dental	\$364,067	\$90,396	\$454,463	\$389,481	\$89,670	\$479,151
<b>GRAND TOTAL</b>	<b>\$5,937,400</b>	<b>\$1,071,918</b>	<b>\$7,009,318</b>	<b>\$6,167,955</b>	<b>\$934,247</b>	<b>\$7,102,202</b>

Note: Enrollment total of 634 used to estimate FY 2011 costs.

Note: Enrollment total of 618 used to estimate FY 2012 costs.



**Opportunities for Independence**

Ferry E. Branstad  
Governor

Kim Reynolds  
Lt. Governor

Karen A. Keninger  
Director

TAB # 2

May 5, 2011

**EXECUTIVE COUNCIL**

Dear Executive Council Members: 2011 MAY -5 AM 10:34

I am requesting approval of four Iowa Department for the Blind staff members, Karen Keninger, Bruce Snethen, Curtis Chong, Rebecca Criswell, and Megan Johnson to attend the Missouri University Technical Assistance and Continuing Education (MU TACE) meeting in Kansas City June 6 through the 7. The TACE center will be paying the expenses for this trip.

The TACE centers around the country provide advice, support, and training to state vocational rehabilitation (VR) agencies and their partners. Nationally, there are 10 centers that are assigned to different regions. Federal regulations require each state agency to file a report with the Rehabilitation Service Administration (RSA) discussing its activities, performance, and plans. The TACE centers review the state plans that come out of the reports and develop an annual Needs Assessment for each region. All TACE activities each year come from the results of these two documents. The TACE centers don't provide VR services to individuals, staff members of state agencies, or partners. TACE centers work with the VR agencies to develop supports that will benefit staff, so that the staff will be better able to help those with disabilities.

Ms. Keninger, Director, needs to attend this meeting to be able to keep up to date with what the TACE center for our region is recommending for VR agencies in the region.

Mr. Snethen is the Deputy Director for the department and heads the accounting team. This meeting will be dealing with how to use the American Recovery and Reinvestment Act (ARRA) monies being distributed to VR agencies. This information is vital to his job.

Mr. Chong is the program administrator of our vocational rehabilitation program and attending will provide the latest information in all matters concerning vocational rehabilitation across the nation.

Ms. Criswell is the program administrator of our independent living (IL) program and the TACE/RSA recommendations on how to best utilize the ARRA funding for IL programs will be important for her to be informed of.

Ms. Johnson is a supervisor in our vocational rehabilitation program and attending this meeting will provide her with training that is vital for her duties.

Sincerely,

Karen A. Keninger  
Director

524 Fourth Street

Des Moines, IA 50309-2364

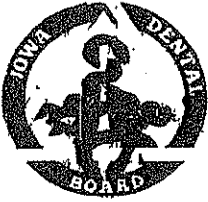
Tel: 515-281-1333

800-362-2587

Fax: 515-281-1263

TTY: 515-281-1355

[www.IDBonline.org](http://www.IDBonline.org)



EXECUTIVE COUNCIL

2011 MAY -5 AM 11:31

STATE OF IOWA  
IOWA DENTAL BOARDTERRY E. BRANSTAD, GOVERNOR  
KIM REYNOLDS, LT. GOVERNORMELANIE JOHNSON, J.D.  
EXECUTIVE DIRECTOR

April 20, 2011

TO: Executive Council

FROM: Melanie Johnson, J.D., Executive Director

RE: Out-of-state Travel: 2011 CTAC Conference

Enclosed for your review is an out-of-state travel request for Phil McCollum. The Iowa Dental Board, along with the Iowa Board of Medicine and the Iowa Board of Nursing, is assisting CSDC in the development and implementation of new licensing software (AMANDA). Once the software is fully implemented, the Iowa Dental Board will be responsible for maintaining and upgrading its own software and database.

CTAC is the annual conference sponsored by CSDC that provides instruction and training to its software users. Without this training, the Iowa Dental Board would need to hire outside vendors and consultants to handle maintenance and system upgrades. The cost of hiring outside professionals would unnecessarily increase the Board office's operating costs. Developing Phil's knowledge about the database through the training offered by this CTAC conference will reduce the long-term costs associated with maintaining the AMANDA system. This training will help to support the Board's investment in this new healthcare licensing database.

Let me know if you need additional information.

Thank you.

Melanie Johnson, J.D.  
Executive Director

MJ/cb

Enclosures



EXECUTIVE COUNCIL

STATE OF IOWA

TAB # 4

TERRY E. BRANSTAD, GOVERNOR  
KIM REYNOLDS, LT. GOVERNOR

DEPARTMENT OF HUMAN SERVICES  
CHARLES M. PALMER, DIRECTOR

MAY 4 2011

Executive Council  
Capitol Building  
LOCAL

Attn: GeorgAnna Madsen

Re: Request for Travel Authority for Multiple MHDS Staff

Dear Council Members:

I write for your consideration of approval for four Department of Human Services' staff to attend the National Block Grant Conference in Washington, DC June 29 through July 1, 2011.

The conference includes annual meetings that affect three different federal programs:

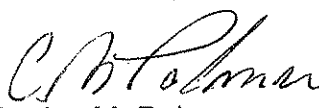
The Mental Health Block Grant  
The Olmstead Consumer Taskforce  
The Data Infrastructure Grant (DIG)

The two planners representing Olmstead and the DIG grant are required to attend from June 29-July 1, while the two planners for the Mental Health Block Grant will attend June 30-July 1. The travel costs for all individuals are 100% federally-funded to attend the conference.

Full attendance at this conference is crucial so the State is well prepared to complete the revised Mental Health Block Grant application due September 1, 2011. The Mental Health Block Grant amounts to slightly more than \$3M per year.

Thank you for your consideration of this request. Please contact me if you require further information regarding this travel request.

Sincerely,

  
Charles M. Palmer  
Director





**Iowa Department of Public Health**  
Promoting and Protecting the Health of Iowans

TAB # 5

Mariannette Miller-Meeks, B.S.N., M.Ed., M.D.  
Director

Terry E. Branstad  
Governor

Kim Reynolds  
Lt. Governor

To: Executive Council  
From: Dr. Miller-Meeks  
Date: May 4, 2011  
Re: San Diego Travel Request

EXECUTIVE COUNCIL  
2011 MAY -5 AM 11:02

A total of four IDPH staff are requesting approval to attend the 6th Biennial Childhood Obesity Conference in San Diego, CA from June 27 – July 1, 2011.

The training will provide updates and training concerning evidence-based strategies and resources, successful policy and environmental change strategies, technical skill building, structured networking and expert and peer-led topical workshops. Additional training topics will include legal issues and sustainability.

The department's CDC cooperative agreement requires three program staff to attend this conference. IDPH staff required to attend under this requirement are Carol Voss, Sarah Taylor-Watts, and Amy Liechti.

The CDC Project Officer assigned to IDPH has strongly recommended that one additional IDPH staff member attend on behalf of the Communities Putting Prevention to Work (CPPW) grant project. The described training content will provide significant benefit to the CPPW project including a half day session on sustainability once grant funding is no longer available. We are requesting Dennis Haney attend the conference on behalf of the CPPW project.

Brenda Dobson, Chief of the Bureau of Nutrition and Health Promotion, and Julie McMahon, Director of the Division of Health Promotion and Chronic Disease Prevention, have approved this travel request.

Terry E. Branstad  
Governor  
Kim Reynolds  
Lt. Governor

EXECUTIVE COUNCIL

2011 MAY -5 AM 11:52



TAB # 6

Larry L. Noble  
Commissioner

May 4, 2011

Executive Council  
Iowa State Capitol  
LOCAL

Honorable Council Members,

This serves as written justification for the attendance of Nicole (Nikki) Roberts in attending the LINCOLN Administrator Trainer Class, sponsored by PenLINK, to be held May 17-19, 2011 in Lincoln, Nebraska. Attached is the Request for Travel Authority.

In her normal job duties of a Criminal Intelligence Analyst, Ms. Roberts is responsible for analyzing communications and other data to aid investigations conducted by law enforcement, utilizing numerous software programs and instruction materials provided by PenLINK.

For the above-noted training, there is a registration fee of \$995, which includes the instruction and use of an intensive software program, known as LINCOLN.

All costs incurred for this training will be provided by the United States Homeland Security and no State dollars will be used.

Thank you for your consideration.

Sincerely,

PAUL FEDDERSEN, Special Agent in Charge  
Division of Intelligence and Fusion Center

PF/drb  
Attachment

EXECUTIVE COUNCIL

THOMAS H. MILLER  
ATTORNEY GENERAL

JULIE F. POTTORFF  
DEPUTY ATTORNEY GENERAL



TAB # 7

Address Reply To:  
1305 E. Walnut Street  
Des Moines, Iowa 50319  
Telephone: 515/281-3349  
Fax: 515/281-4209  
Julie.Pottorff@iowa.gov

## Iowa Department of Justice

May 3, 2011

GeorgAnna Madsen  
Executive Secretary  
State Capitol  
L-O-C-A-L

Re: Retention of Expert Witnesses

Dear GeorgAnna:

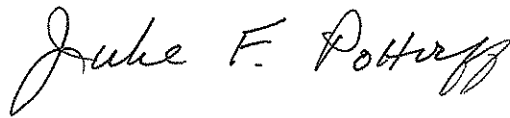
In March, 2010, the Executive Council authorized expenditure of \$200,000 pursuant to Iowa Code section 7D.10 to pay fees and expenses for expert witnesses to assist in the criminal and civil cases resulting from the payment of tax credits through the Iowa Film Office. So far, the Council has approved six experts: Lawrence Mortorff, Tony Wilson, Rob Labrecque, Michael Henley, Craig Ladwig, and Rick Pack. All expert witnesses are paid from the same pool of \$200,000. The balance left in this account was \$117,619.14 as of April 30, 2011.

The prosecutor, Deputy Attorney General Thomas H. Miller, would like to add another expert witness: Kerry Bolt of KAB Financial Investigations, Inc., in Marion, Iowa. Mr. Bolt has an extensive background as an investigator for the Internal Revenue Service. He worked for the IRS for 28 years. Since 1985 Mr. Bolt has operated KAB Financial Investigation, Inc. He is a certified fraud investigator and charges \$125.00 per hour. Our office will utilize Mr. Bolt as a forensic accountant to establish fraud based on an examination of the financial records of participants in the film tax credit program.

GeorgAnna Madsen  
Executive Secretary  
Page 2

Accordingly, our office requests the Executive Council approve payment of expert witness fees of \$125 per hour and reasonable expenses for Mr. Bolt from the \$200,000 previously authorized pursuant to Iowa Code section 7D.10.

Sincerely,

A handwritten signature in cursive script, reading "Julie F. Pottorff". The signature is written in dark ink and is positioned above the printed name.

JULIE F. POTTORFF

Deputy Attorney General

EXECUTIVE COUNCIL

2011 THOMAS J. MILLER  
ATTORNEY GENERAL

JULIE F. POTTORFF  
DEPUTY ATTORNEY GENERAL



TAB # 8

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Julie.Pottorff@iowa.gov

## Iowa Department of Justice

May 3, 2011

GeorgAnna Madsen  
Executive Secretary  
Executive Council  
State Capitol  
L-O-C-A-L

Re: Retention of Outside Counsel

Dear GeorgAnna:

Our office requests appointment of outside counsel pursuant to Iowa Code section 13.3(1) in *Michele Dougherty v. Iowa State University, State of Iowa and Second Injury Fund*, a workers' compensation case filed by a state employee. Because the resolution of this claim may turn on whether the State of Iowa or the Second Injury Fund must pay workers' compensation benefits, our office cannot represent both defendants.

In order to avoid a conflict of interest, the Special Litigation Division has contacted Ryan Clark of the Patterson Law Firm, L.L.P., 505 5<sup>th</sup> Avenue, Suite 729, Des Moines, Iowa, 50309-2390, to represent the Second Injury Fund. Mr. Clark has agreed to represent the Second Injury Fund at the rate of \$80.00 per. Our office will represent the State of Iowa.

Accordingly, we request Executive Council approval to retain Mr. Clark to represent the Second Injury Fund in this case.

Sincerely,

A handwritten signature in cursive script that reads "Julie F. Pottorff".

JULIE F. POTTORFF  
Deputy Attorney General

cc: Julie Burger